

## BYLAWS

New Hope Christian School

A Nonprofit Corporation 18th October 2023

### Founding Principles:

New Hope Christian School is created on the founding principles of honesty and transparency throughout all of its operations and to provide a safe Christian learning environment for the entire school community that it serves.

**Article 1: Purpose for which the Corporation is Organized** The Corporation is organized to provide a Christ-centered learning program, which promotes developmental and academic readiness, relevant to each child's spiritual, intellectual, physical, and social needs. New Hope Christian School is a non-denominational Christian school.

### Article 2: Mission and Vision Statement

**Mission:** To provide a high-quality Christian learning environment that fully prepares our students for the world of today and supports students growing in their connection to our Lord and God and Savior Jesus Christ.

**Vision:** New Hope Christian School's vision is to become the Christian school of choice for the local and surrounding communities. The school will endeavor to grow and to provide a Christian education setting for as many students and families as possible.

### Article 3: Standard of Authority

The Board of the School shall be its own regulated board. The School Board will create guidelines in accordance to the needs of the school, and in unity with the administration, staff and parents. The School Board may revise these School Board bylaws through the review of the School Board and the formal presentation at a School Board meeting.

## Article 4: Board Members

The School Board should consist of at least seven (7) seats, in addition to Board President. At least one seat must be represented by a member of the teaching staff or a regular volunteer at the school. Persons serving on the Board must show a vested interest in the mission, and abide by policies they set forth, by which the school operates.

### A. School Board Seats

The President

The Secretary

The Treasurer

The Historian

Christian Faith

Education Quality

Fundraising & Marketing

Parent Voice

### B. Board Terms

1. Board members shall serve no longer than three (3) consecutive years.
2. Board members will be eligible to return after a one (1) year sabbatical.
3. Board members shall be self-sustaining.
4. To become a School Board member, candidates are to complete the 'School Board Application' form and send it to the Board President by the date requested (the minimum of two weeks prior to the next School Board meeting)
5. The School Board applications are made available for all those with a voting right to view.
6. Applicant Board members will be given the maximum of five (5) minutes to present (their reasons as to why they should be voted onto the School Board and the seat they wish to fill) to the current board and all those in attendance at the School Board meeting.
7. A closed ballot vote will then be taken at the School Board meeting –

each attendee will be given one vote

8. The administration team does not have a right to vote for School Board members.

9. The President will choose three (3) attendees at the School Board meeting to count the votes in private

10. The counters will only announce the new School Board members and their assigned seats

11. Board member seats are filled by parents, staff and invested stakeholders (such as donors) voting on names put forward 12. The President has the right to bring forth or table any vote pending before the Board. However, the President must make the entire Board aware of this decision and give transparent and honest reasons for this happening. The decision to bring forth or table any vote by the President can be overturned by a majority vote by School Board members.

### C. Removal from the School Board

1. A Board member may be removed from School Board, as approved by the Board through a majority vote, for one or more of the following reasons:

a. violation of the School Board Agreement.

b. lack of vision, mission and support of New Hope Christian School

c. immoral life

d. willful neglect of duties.

e. bullying, intimidation of any stakeholder of New Hope Christian School

F. creating a toxic environment

### Article 5: Duties and Responsibilities

The basic duty and responsibility of the Board will be to support **and provide oversight for** the school's administration team.

1. Support Christian faith and values

2. Establish objectives, set policies for, and supervise the deployment of resources.

4. Approve the school curriculum, analyze performance, and support continual improvement.
5. Comply with all mandated regulations.
6. Get approval, support and maintain the school's accreditation status.
7. Prepare, oversee and submit monthly school budgets to the Board.
8. Help celebrate the achievements of students, staff, families and the local community.
9. All actions are to be inline with the founding principles of the school 'Honesty and Transparency'.

#### Article 6: Confidentiality

Confidentiality is important when it concerns sensitive information regarding a student, family, a member of staff, a board member or any stakeholder of the school.

#### Article 7: Whistleblowing

New Hope Christian School will maintain an up-to-date policy regarding 'whistle-blowing' to protect any stakeholder that reports a concern to the School Board. NHCS will adopt and follow the Whistle-blowing policy as set out by the National Council of Non-profits. This policy will be reviewed annually.

#### Article 8: Quorum

A voting quorum shall be the minimum of five (5) voting members. Administration and the President are not considered voting members except to complete a quorum or break a tie.

#### Article 9: Performance Review

A review of the administration team shall be performed yearly. Staff reviews shall be conducted by Administration at least yearly.

#### Article 10: Staff

The administration team will be accountable to the School Board. The

Administrators shall facilitate his /her position with all authority, rights and responsibilities as outlined in the job description. The teaching and support staff shall report directly to the administration team.

**Article 11: Fingerprinting/Background**

All staff, volunteers, and coaches will agree to fingerprinting and background checks (current law enforcement will be the only exception). This will go through MOVECHS.

IN WITNESS WHEREOF, we the undersigned, hereby certify that the above and foregoing By-Laws and for the Corporation were adopted by all Directors of the corporations on the 18th October 2023

Title Name Signature Date

President

Vice President

Secretary

Treasurer

New Hope Christian School By-Laws October 18th 2023

To be reviewed annually.